

## Volunteer Clearances Update

Thanks to all of you who have already completed or are in the process of completing the background clearances that will be required to volunteer in our schools next year. While there are certain volunteer opportunities that do not require clearances, we are encouraging our active volunteers to obtain the clearances as soon as possible so they can support all the many opportunities that are offered in our schools. Please submit your clearance confirmations to the Human Resources Department at the District Administration Offices via email at [volunteerclearances@tesd.net](mailto:volunteerclearances@tesd.net) or by mailing them to:

Tredyffrin/Easttown School District  
Human Resources Department  
940 West Valley Road, Suite 1700  
Wayne, PA 19087

Please send in your clearances by July 1, 2015, to insure that you are available to volunteer at the beginning of the next school year. We would also encourage you to send the completed forms all together to make the process simpler.

There are three clearances required:

- The Pennsylvania Criminal Background Check
- The Pennsylvania Child Abuse History Clearance
- The Federal (FBI) Criminal History Clearance

**OR**

A signed and witnessed waiver for ten year residents of Pennsylvania.  
Your signature on this form can be witnessed by any adult.

[Click here to download the FBI Clearance waiver for ten-year residents of Pennsylvania.](#)

[Click here for information on how to obtain clearances.](#)

Thanks so much for your continuing support of the students and the staff of the T/E schools.

Sincerely,

Pattie Littlewood  
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