

Hillside Elementary School

PTO BOARD MEETING

Minutes

May 10, 2017

9:15 am

HES Teacher's Lounge

Meeting called by	Tracy Johnson
Type of meeting	PTO Board Meeting
Facilitator	Tracy Johnson
Meeting Minutes by	Kathleen Gribb/ Andrew Snyder
Attendees	Mrs. Diane Cohle, Kathleen Gribb, Tracy Johnson, Kate Kilgarriff, Mr. Hauer, Laura Mills, Andrew Snyder, Jessica Tinneney, Cosette Elliott, Xiaomei Shao, Maura Harley

Agenda Topics

Call to Order/Welcome

Tracy Johnson

Discussion	Tracy Johnson called the meeting to order at 9:15 am and called for a vote to approve the April 2017 meeting minutes. The board approved.
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Principal's Report

Mrs. Diane Cohle

Discussion	Mrs. Cohle presented the Principal's Report.
<p>Upcoming Events: Mrs. Cohle gave an update on the Ad Hoc Committee for enrollment. A discussion of redistricting the elementary schools was held at the April 25th meeting. A committee is being formed of parent volunteers from the various elementary schools.</p> <p>Calendar activities: May 16: No School, teacher inservice day. May 18: State Rep. Warren Kampf visits 3rd Grade. May 19: Kindergarten teddy bear picnic May 19: Third Grade field trip to Colonial Plantation. May 22: 4th Grade visits middle schools at 1 p.m. May 23: Kindergarten field trip to Riverbend Environmental Education Center May 23: "The Beeman" visits 3rd Grade. May 23: 4th Grade Conestoga Relays May 24: Spring Concert May 25: Kindergarten orientation/ Move up day for students. May 29: Memorial Day, no school. May 31: Field Day June 2: 3rd Grade performance for parents 9:30 a.m. June 2: Spirit Day June 2: Spring Fair 5-8 p.m. June 8: 4th Grade Chorus field trip to Surrey Services June 13: 4th Grade award assembly, 1:45 p.m. June 13: Last day for Kindergarten. June 14: Last ½ day of school.</p> <p>Mrs. Cohle reported that Mrs. Wolcoff is retiring at the end of the school year. Next year HES will have 4 Kindergarten classes, 4 First Grade classes, 4 Second Grade classes, 5 Third Grade classes, and 4 Fourth Grade classes.</p>	

President's Report**Tracy Johnson**

Discussion	Tracy Johnson presented the President's Report.
<p>Tracy gave an update on the school lobby redecoration that is scheduled for the summer. Almost complete. She showed the chosen colors for the paint and furniture fabrics. Total cost should be less than \$14,000.00.</p> <p>Open Positions: Filling in at a faster pace than last year. Some may need to wait until the fall.</p> <p>By-Law revisions: PTO is no longer allowing businesses to advertise in PTO publications. The Board reviewed the existing by-law provisions and felt that no updates were required.</p>	

Vice President of Cultural Arts**Nicole Scherer**

Discussion	Nicole Scherer emailed her report, which was read by Tracy Johnson
<p>Nicole informed that Theme week is underway this week. Mosaic and Fused Glass artist Jessica Liddell has been working with the students. Student creations will be on display throughout the school.</p> <p>Paint Night May 12th: About 35 students have signed up for Painting With a Twist night 6-8p.m. PTO will supply water and soft pretzels.</p> <p>The Beeman is coming May 23rd for the Third Graders. Students will learn about the importance of bees in the environment.</p>	

Treasurer**Maura Harley**

Discussion	Maura Harley presented the Treasurer's Report
<p>Maura presented the financial report. Asked for volunteer help in the Nurse's office at the spring fair.</p> <p>Planned to schedule the budget meeting for next year. Possible dates: May 18 or 22nd at her house.</p> <p>Hawky campaign needs to be emphasized next year. Suggested adding a Marketing person to help with Hawky.</p> <p>Some local employers will match contributions.</p>	

Vice President of Fundraising**Kate Kilgarriff**

Discussion	Kate Kilgarriff presented the Fundraising Report.
<p>Boosterthon is scheduling 18 months in advance. Since one is not scheduled for 2017-18, any event planned for the following year should be considered soon. Possible dates, either the week of October 15th or 22nd.</p> <p>Spring Fair volunteer lists have been filling up.</p> <p>Parking: Acceptable areas to park in the school neighborhood will be included in the directory.</p> <p>Kindergarten orientation: New parents will be invited to the school fair.</p> <p>Opening day packet info is due June 1.</p> <p>Directory ad prices remain the same as last year. PTO may try to include an ad on inside front cover. Suggestion to camps and other school related businesses to advertise in directory. Some schools (VFE and VFMS) are putting the directory in an App. HES to see how that works for others before making change.</p> <p>Plant sale delivery today.</p> <p>Chipolte and Kiwi night: May 24th, 2-9p.m. Flyers go home on the 22nd.</p>	

Vice President of Membership & Services**Laura Mills**

Discussion	Laura Mills presented the Membership & Services Report.
<p>Yearbooks are on schedule.</p> <p>Will list all 5 nominees for the School Store donation and submit to 4th graders to vote.</p> <p>Laura asked if a procedure could be made to formalize the volunteer sign-up process.</p>	

Mr. Hauer

Discussion	Mr. Hauer gave a presentation on his plans for the school field day on May 31 st from 9:15-2:00. Approximately 20 parent volunteers are needed. PTO will supply water for the various events. Teachers will stay with their class the whole day, students will not be mixed.
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Adjournment**Tracy Johnson**

Discussion	The meeting was adjourned at 10:45 am. Next meeting: Wednesday June 7. All new Board members should attend.
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