

Hillside Elementary School

PTO BOARD MEETING

Minutes

November 8, 2017

9:15 am

HES Teacher's Lounge

Meeting called by	Tracy Johnson
Type of meeting	PTO Board Meeting
Facilitator	Tracy Johnson
Meeting Minutes by	Andrew Snyder
Attendees	Mrs. Diane Cohle, Tracy Johnson, Andrew Snyder, Laura Mills, Emily Phelan, Nicole Scherer, Sue Tede, Kate Kilgarriff, Elizabeth Pechin, Natalie Hoffmann, Maureen Sweet, Xiaomei Shao, Jeanne Braun.

Agenda Topics

Call to Order/Welcome

Tracy Johnson

Discussion	Tracy Johnson called the meeting to order at 9:15 am and called for a vote to approve the October, 2017 meeting minutes. The board approved.
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Principal's Report

Mrs. Diane Cohle

Discussion	Mrs. Cohle presented the Principal's Report.
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Mrs Cohle introduced **Sue Tede**, former Principal at Beaumont Elementary School, and current Chairperson of the T/E elementary school redistricting committee. The committee was formed to re-balance the student population among three schools: Beaumont, Hillside and Devon. The buildings are designed to manage 450-500 students each. Devon's population has swelled to over 600. A professional demographer has been hired by the school board to map the current student population, and from which neighborhoods the boundaries can best be re drawn. Other considerations are the bus routes, contiguous neighborhoods, proximity to the school, and legal restrictions. The demographer's report is available on the T/E web site.

Mrs. Cohle gave her report;

American Education Week: November 13-17. This year, special area classes are highlighted. Will be different for each class. A memo has been sent home with students. Check for your specific class. Lunch is available for any day that week with your student.

Parent-Teacher conferences are currently being scheduled for Thanksgiving week (Nov 20-27). On line scheduling is preferred. Contact the office if you can't schedule on line. Sign-up closes Nov. 15th. Half days Nov. 20+21. **No school Nov. 27.**

Rachel's Helping Hands Fun Walk+Run Nov. 19th at Wilson Park. 9A.M.

Hillside Parking Lot is being proposed for a reconfiguration to add about 35 spaces in anticipation of the increased student population. Must pass T/E Board for approval.

Librarian Mrs. Lucy has a broken foot. May be out until January. Patricia Paulos has been substituting and Mrs. Cohle wants her to be the sub until Mrs. Lucy can return.

Jeanne Braun- district PTO coordinator presented upcoming activities promoted by ARCH.

Nov.29th "**A Better High**" for parents of middle and high schoolers at VFMS. Matt Bellace will lecture on ways for parents to

help kids avoid drugs.

Youth Mental Health and First Aid Training available December 4&11. Check the ARCH web site for details.

President's Report

Tracy Johnson

Discussion

Tracy Johnson presented the President's Report.

Tracy gave an update on the school lobby: Awaiting completion to the lighting. District is reviewing the configuration.

At the Facilities meeting a 4th water bottle filling station was approved. Cost is \$1,400. Will be located by the library.

Closet Clean Out: The area beneath the stage will be tidied up. VPs will coordinate with their staff to sort through the material. Natalie Hoffmann will likely go first, as her projects have the most material.

PTO Closet near the teacher's lounge is not structurally sound, and may need replacement.

Tracy is working on a spreadsheet of information for the various PTO committees if no President is named, so that the work load can be divided up.

Social Functions

Tracy Johnson

Discussion

Tracy reported that "**Minutes for Maria**" raised \$1,010.0 for Puerto Rico.

Villanova Basketball tickets are still available. March 3 at 5p.m. at Wells Fargo Center.

Father Daughter Dance: January 19th. Candy Land theme is planned.

Vice President of Cultural Arts

Nicole Scherer

Discussion

Nicole presented her report

National Constitution Center visited on Nov 6.

"Ball in the House" acapella group will perform Nov 14th.

Tickets are available for the evening show for \$10. Contact Nicole if interested.

December 7: Allegheny Indian River dancers from the Seneca Tribe will perform. Two assemblies for the entire school.

Treasurer

Steve Rayme

Discussion

Emily Phelan provided updates.

Pizza Bingo was better than expected.

Kid Stuff Books missed by \$150.

"Friends of Hillside" need \$15k. Currently at \$4,500.

Discussion as to how better promote the campaign. Tax deductibility. Emily computed that \$88.00 per student is needed to properly fund the PTO. Classroom coordinators and another letter around Thanksgiving will be done as reminders.

Tracy wants Steve to reconfigure the budget spreadsheet to make it easier to read. Proposals due by week's end from chairpersons.

Emily asked the Board to approve a purchase of a coin counter. \$200.00 approved for a "Cassida C200" from Amazon.

Vice President of Fundraising

Kate Kilgariff

Discussion

Kate presented her report

Kid Stuff Coupon books sold 108 Books for \$1,350.

Book Fair did \$14k in sales. Board discussed taking proceeds in cash (25% of receipts or "Scholastic dollars" 50% of receipts.)

Vice President of Membership & Services

Laura Mills

Discussion

Laura presented her report.

Laura had to cancel "Odyssey of the Mind" for lack of volunteers.
"Young Rembrandts" session one was cancelled for not enough students.
"Staff Breakfast" has a coordinator.

New Business

Discussion	Nicole would like to start a new club next year. "Volunteering club" would meet once per week in six week increments to plan, implement and complete a volunteer project. Open to all ages. Maybe 20 kids. Nicole will submit the necessary paperwork. Board approved
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Adjournment

Tracy Johnson

Discussion	The meeting was adjourned at 11:15. Next meeting: Tuesday December 5.
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