

# Hillside Elementary School

## PTO EXECUTIVE BOARD MEETING

Minutes

June 11, 2014

9:10 am

Teacher's Lounge

<b>Meeting called by</b>	Dana Zdancewicz
<b>Type of meeting</b>	PTO Executive Board Meeting
<b>Facilitator</b>	Dana Zdancewicz
<b>Meeting Minutes by</b>	Michelle Barton, PTO Secretary
<b>Attendees</b>	Michelle Barton, Lori Benedict, Diane Cohle, Marcy DeLOrefice, Maura Harley, Sian Keating, Lisa McIntyre, Lisa Nishikawa, Dana Zdancewicz

## Agenda Topics

### Call to Order/Welcome

**Dana Zdancewicz**

<b>Discussion</b>	Dana Zdancewicz called meeting to order at 9:10 am and called for a vote to approve May's meeting minutes.
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### Principal's Report

**Mrs. Diane Cohle**

<b>Discussion</b>	Mrs. Cohle gave the Principal's Report.
<p>Mrs. Cohle expressed her heart-felt thanks to the PTO for a wonderful year.</p> <p>Mrs. Cohle shared current school news:</p> <p>Field Day will be on Monday, June 16            2<sup>nd</sup> Grade field trip June 17 to the Tyler Arboretum            4<sup>th</sup> Grade Graduation/Award Ceremony June 19            Last day of school June 20 – half day, no Kindergarten</p> <p>PTO forms for Opening Day packets for 2014-2015 school year due to Beata by July 15</p>	

### President's Report

**Dana Zdancewicz**

<b>Discussion</b>	Dana gave the President's Report.
<p>New website for Hillside's PTO is progressing well, Dana is managing the effort.</p> <p>4<sup>th</sup> Grade party went very well. The photo booth was a huge hit. The event came in under budget. Dana has previously volunteered to chair next year's 4<sup>th</sup> Grade Party. Other volunteers have stepped forward also. Chair of the committee should be a previous 4<sup>th</sup> Grade parent.</p> <p>District wide Treasurer's meeting will be scheduled for September 2014.</p>	

**Treasurer****Sian Keating/Maura Harley**

<b>Discussion</b>	Sian Keating gave the Treasurer's Report.
<p>Spring Fair raised approximately \$7900 this year.</p> <p>Staff Parties were under budget – as voted on prior, the PTO donated \$500 to FLITE on behalf of HES Teachers, per Mr. Pechin's suggestion.</p> <p>A proposed 2014-2015 budget has been drafted by Treasury – the Board will vote to approve the budget at a later date.</p>	

**Vice President of Fundraising****Ann Davidson**

<b>Discussion</b>	Ann Davidson, not present
<p>Ann Davidson's 2 year term ends June 2014. The open position will be advertised – perhaps Ann has some suggestions for her successor.</p>	

**Vice President of Membership & Services****Lisa Nishikawa**

<b>Discussion</b>	Lisa Nishikawa gave the VP of Membership & Services Report.
<p>2014-2015 Chairpersons positions still open – a flyer will be created and sent out via an email blast and backpacks:</p> <ul style="list-style-type: none"> <li>FLITE Rep</li> <li>Diversity Committee Rep</li> <li>Cultural Arts VP Elect</li> <li>President Elect</li> <li>VP of Fundraising</li> </ul>	

**Vice President of Social Functions****Marcy DelOrefice**

<b>Discussion</b>	Marcy DelOrefice presented VP of Social Functions report.
<p>Marcy reiterated the 4<sup>th</sup> Grade Party was a success.</p> <p>Staff Appreciation lunch will be held next week.</p>	

**Vice President of Cultural Arts****Carla Ojha**

<b>Discussion</b>	Carla Ojha, not present
<p>Carla could not attend due to the Bee Man assembly.</p>	

**5K Fun Run Committee****Lisa Nishikawa**

<b>Discussion</b>	Motion to approve fundraising website for the 5K event next year
<p>The Board voted to approve the vendor choice for registration and fundraising for the 5K Fun Run.</p> <p>Lisa Nishikawa updated the Board on the committee's progress:          Save-The-Date to be sent to Hillside Teachers to help encourage them to come out and support the event, either by registering for the walk/run or participating as a teacher volunteer.</p>	

Flyer will be included in the Opening Day packets.  
Early next school year, a t-shirt design contest will take place, similar to the Theme Week contest. Prizes will be awarded to each grade's finalist.

**Old Business**

**All**

<b>Discussion</b>	Playground Playdates
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Maura Harley is in the process of scheduling the Playground Playdates for incoming students and their parents. Parents are needed to host the events: June 27 & July 12; both 10-11:30.

<b>Discussion</b>	T/E District Policy 1124
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School Board Policy Committee meeting scheduled for June 13. All are encouraged to attend to learn more about the policy and to voice our concerns on how this policy may negatively affect our fundraising efforts.

**New Business**

<b>Discussion</b>	None
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**Adjournment**

**Dana Zdancewicz**

<b>Discussion</b>	The meeting was adjourned at 10:15 am.
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