

PTO Meeting Minutes – May 13, 2014
9:10AM, Hillside Elementary School

Attendance

Michelle Barton, Kristin Becket, Lori Benedict, Diane Cohle, Marcy DelOrefice, Maura Harley, Sian Keating, Lisa Nishikawa, Carla Ojha, Kevin Pechin, Dana Zdancewicz.

Approval of Minutes

The meeting minutes from the April 9, 2014 PTO Meeting were approved.

Committee Report – Fourth Grade Party (Kristin Becket)

- Kristin provided an update on the plans for the 4th Grade Party scheduled for June 6th.
- A flyer will go home to the parents listing the food and drink to be provided along with sign in and sign out procedures.

President's Report – Dana Zdancewicz /Lori Benedict

- Dana updated the Board on progress with establishing a Hillside Elementary PTO Website independent of the T/E District website. Volunteers have stepped forward with offers to help the PTO launch its own site. One service available to host the site and provide a template is digitalpto.com. Dana and Lori plan to continue evaluating options and an update will be forthcoming.
- Dana attended the PTO Expo in Oaks, PA on April 30th along with Lori Benedict and Lisa Nishikawa.
- Lori motioned the PTO establish Email Blasts on alternating weeks from the Hillside Highlights. The motion was seconded and a vote was taken. The motion passed.

Committee Report – Field Day (Mr. Pechin/Dana Zdancewicz)

- Mr. Pechin updated the Board on the details for Field Day scheduled for June 12th; Rain date is Monday, June 16th.
- There is a need for approximately 40 volunteers. Dana will be using signupgenius.com to organize the volunteers for both am and pm shifts.
- It was suggested to ask for volunteers from the Key Club (Conestoga HS students).

VP Cultural Arts – Carla Ojha (At Theme Week)

- Carla currently running Theme Week
- 3rd Grade – Lifecycle of Bees in June
- Fundraising position for Cultural Arts has been established and a search is underway

VP Fundraising – Ann Davidson (Not Present)

- None

Principal's Report – Diane Cohle

- Mrs. Cohle began by thanking the PTO for the Teacher Appreciation Lunch. The food and raffle was great.
- Upcoming events:
 - Conestoga Relays – May 13
 - Field Trips for 3rd – May 19
 - 4th Grade visits to T/E & Valley Forge Middle Schools
 - Tuesday, May 20 – no students due to Election Day
 - Spring Concert – May 21

- 4th Grade field trip to Hagley Museum in Delaware – May 22
- Kindergarten field trip to Riverbend – May 22
- Memorial Day Program – May 23
- May 26 – Memorial Day Holiday – School Closed
- Move-up Day & Kindergarten Orientation – May 29
- Teddy Bear Picnic – Kindergarten – May 31
- 3rd Grade Program – June 6
- Field Day – June 12
- 1st Grade Author Tea – June 13
- 2nd Grade field trip to Tyler Arboretum – June 17
- 4th Grade Awards Ceremony – June 19
- Last Day – Grades 1-4 Half Day – June 20
- 2014-2015 Class Estimates
 - Kindergarten – 4 sections
 - 1st Grade – 4 classrooms
 - 2nd Grade – 5 classrooms
 - 3rd Grade – 4 classrooms
 - 4th Grade – 5 classrooms

Treasurer's Report – Sian Keating / Maura Harley

- Plant Sale raised \$519.25 in 2014 – the feedback has been the quality was really good.
- Yearbook Sales are doing well
- Yearbook Committee (Christa Amos) has proposed a Spring Insert. In order to break even, the PTO would need to sell over 100. A motion to vote on a 2013-2014 Spring Insert was made and seconded. A vote was taken and the motion failed to pass. Board discussion ended with the suggestion of advertising a Spring Insert from the beginning of the process for the 2014-2015 Yearbook and see if there will be enough orders.

VP Membership and School Services – Lisa Nishikawa

- Lisa updated the Board on the progress on filling the open positions for the 2014-2015 PTO.
- Advertising open positions in both Hillside Highlights and email blasts.

VP Social Functions – Marcy DelOrefice

- Upcoming events:
 - Spring Concert
 - 4th Grade Party
 - Staff Appreciation lunch – June 20

The meeting was adjourned at 10:05 am. The next PTO meeting will take place on Wednesday, June 11, 2014 at 9:10am at Hillside.