

Hillside Elementary School

PTO BOARD MEETING

Minutes

April 7, 2015

9:15 am

HES Teacher's Lounge

Meeting called by	Lori Benedict
Type of meeting	PTO Board Meeting
Facilitator	Lori Benedict
Meeting Minutes by	Lisa Nishikawa (for Michelle Barton PTO Secretary – not present)
Attendees	Lori Benedict, Diane Cohle, Sian Keating, Laura Mills, Lisa Nishikawa.

Agenda Topics

Call to Order/Welcome

Lori Benedict

Discussion	Lori Benedict called meeting to order.
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Principal's Report

Mrs. Diane Cohle

Discussion	Mrs. Cohle presented the Principal's Report.
<p>April 9: Group pictures – picture forms going home April 23 – TE Middle School Science Night for Grade 4</p> <p>PSSA TESTING – Week of April 13th Tuesday-Friday Language Arts (Grades 3 & 4) Week of April 20th Tuesday-Thursday Math (Grades 3 & 4) Week of April 27th Tuesday & Wednesday Science (Grade 4)</p> <p>Teacher Dress Down Days raised \$525 for the Playground</p> <p>Thank you from the teachers and staff for Teacher Appreciation Week</p>	

President's Report

Lori Benedict

Discussion	Lori presented the President's Report.
<p>HILLSIDE PLAYGROUND UPDATE</p> <ul style="list-style-type: none"> ✓ \$8500 in donations for the playground – the annual gift from the Ellis Family to Hawky has been designated by the family for the playground. ✓ Plan to order by May 1st, Installation first week of August ✓ Suggestion to let kids vote on color scheme for the playground – committee will select 2 choices for the kids' vote <p>PTO PRESIDENTS' MEETING</p> <p>Lori attended the recent PTO President's meeting and reports there are still questions regarding volunteer clearances. Also there were a lot of complaints re: the Spirit Wear vendor Hillside also has signed on with. Some think a lack of paperwork going home has hurt sales. PTOs need to market the Spirit Wear better. A special email blast should go out to help sales for Hillside.</p>	

Treasurer**Sian Keating/Maura Harley**

Discussion	Sian Keating presented the Treasurer's Report.
<p>Sian sent the March financials via email prior to the meeting. Sian reviewed the report with the Board.</p> <ul style="list-style-type: none"> ▪ Art To Remember ▪ Elementary Connection – will be removed from Budget ▪ Box Tops & Target – doing well ▪ Plant Sale coming up – need to advertise; flyer was approved by Mrs. Cohle ▪ Hawky Campaign is at approximately \$7588 (Playground \$4197) <p>Sales Tax Exempt status – our application was approved! Expires 03.21.2020</p> <p>Cultural Arts Endowment Fund is currently at \$30,000</p> <p>Cultural Arts getting close to budget. Darcy McGroarty in charge of t-shirts for theme week – should we order for each grade in different colors? Lori will reach out to Darcy.</p> <p>Hawky Campaign at \$12,292 – of that \$8867 designated playground donations plus the annual Ellis Family Trust donation of \$2000 – the family has designated their donation for the playground. Company Matching program seems to have done well. The Playground Committee will issue the Purchase Order thru the school rather than the PTO.</p>	

Vice President of Membership & Services**Lisa Nishikawa**

Discussion	Lisa Nishikawa presented the Membership & Services Report.
<p>Yearbooks – last year prices were \$15 / \$20 customized with student's name. Pricing for this year will be \$18 / \$23 customized with student's name and a third option for a Spring supplement. Yearbooks are not a fundraiser, but this year expects to earn \$1 each. Students in need of financial assistance will get the yearbook at cost.</p>	

Vice President of Social Functions**Marcy DelOrefice**

Discussion	Marcy DelOrefice –not present
<p>Spring Book Fair coming up in May</p>	

Vice President of Fundraising**Laura Mills**

Discussion	Laura Mills presented the Fundraising Report.
<p>Handels – Chairperson Rebecca Zellefrow will run another Pint Card sale – Handels' agreed. Post the flyers online and going home thru backpacks. Order online thru the PTO's PayPal site – 5 card minimum for online ordering.</p> <p>Five Below – waiting on the numbers.</p> <p>Earth Day / Fundraising Factory – Laura is not sure if this has been worked out yet – Laura will check with Kim Koelle.</p>	

Vice President of Cultural Arts**Carla Ojha**

Discussion	Carla Ojha-not present
<p>Laura asked about the Cultural Arts chairpersons, are the new positions within Cultural Arts new PTO Board positions? Lori – responded that was not the intent. Nichole Scherer will be the Board Member representing Cultural Arts – the new positions were included in the recent Old Board / New Board invitation to an informal get together to welcome them, but not to be confused with having to take on Board responsibilities.</p> <p>Laura asked about the 5 year Theme Week cycle – is it district wide? The idea is to continue with the 5 year cycle of Theme Weeks so that students are allowed to experience each one during their 5 years at Hillside.</p>	

Old Business**All**

Discussion	Cultural Art Endowment Fund Guidelines – the final draft will be emailed once finalized (Michelle Barton to incorporate Meg Kampf’s edits) and the plan is to vote at the May PTO Board meeting.
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New Business**All**

Discussion	PTO received 30 free Hershey Park tickets – some were given to teachers for Teacher Appreciation Week. Question – what do we do with the remainder? PTO will sell/ask for donations to PTO in exchange for the tickets. Lori will send out an email blast.
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Adjournment**Lori Benedict**

Discussion	The meeting was adjourned.
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